

Survey Standards

Archived Content

General Instructions for Surveys, e-Edition

Chapter D15 - SURVEY REPORTS

Effective Date:

This Chapter is effective January 1, 1997. It was originally published as Chapter D15 of the Third Edition of the *Manual of Instructions for the Survey of Canada Lands*.

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General

1. For every survey undertaken on Canada Lands, a surveyor shall submit for filing in the Canada Lands Surveys Records, a report describing:

- a) circumstances where the general instructions, the specific survey instructions, or other requirements could not be complied with, and the resulting action taken;
- b) any occurrences which may have impeded the project;
- c) any monument destruction, or activity which could result in monument destruction, in the area of the survey;
- d) the type of terrain, access to the site, or weather conditions which affected the execution of the survey;
- e) contacts made with local officials and the reasons for the contacts;
- f) any affidavits regarding evidence of boundaries taken during the course of the survey; and
- g) any other matters that the surveyor believes to be relevant to the survey.

2. If a surveyor believes that there is nothing to report, then a report stating this should be submitted by the surveyor.

3. The survey report shall include copies of any plans or other documents which are mentioned in the survey report, have not been previously submitted and are not recorded in the Canada Lands Surveys Records.

4. The survey report shall be signed and dated by the surveyor.

Official Surveys

5. For official surveys the following additional items must be reported on:

- a) the name of the person or agency who requested the survey, the reason for it and the type of transaction which will be based on the plan;
- b) the ownership or other interests affecting the land surveyed;
- c) any encroachments over the boundaries surveyed;
- d) the results of searches made for physical, documentary or verbal evidence which is not shown on the plan or in the field notes;
- e) an explanation of any survey problems encountered and how they were dealt with;
- f) the legal principles used to restore or re-establish monuments if the principles are not evident on the plan or in the field notes;
- g) the background or reasons for determining shape, size, or location of parcels;
- h) if access to the parcel is not evident on the plan, an explanation of how access is to be provided;
- i) any adjustments made to boundaries, including boundaries of parcels shown on registration plans being replaced by official plans;
- j) blazing and cutting out of boundaries;
- k) any measurements of boundaries adopted from prior surveys where the surveyor personally surveyed those boundaries and the reasons for their adoption; and
- l) any discrepancies with previous surveys and an explanation of how they were dealt with.

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